



Personal Specification

- Qualifications -Basic training and/or sound experience in one or more of the following: general maintenance; plumbing; electrical/ building maintenance; heating systems; grounds work
- Able to carry out basic caretaking/handyperson duties.
- Experience of working as part of a team.
- Knowledge of using cleaning equipment e.g.: polishers etc:

Skills/Abilities/Knowledge

- To deal on a credible level with contractors.
- Knowledge of Health and Safety Regulations.
- To positively project the image of the school and to be involved in, some fundraising activities. To work on own initiative.
- Commitment to the security and well-being of the school.
- Some administration skills.

Personal Qualities

- To get on well with colleagues, children and the public.
- Communication skills – both oral and written and the ability to make points clearly and understand the views of others
- An interest in self-development.
- Flexible approach.
- Observant.
- Reliability and integrity
- Understanding of a commitment to equal opportunities.
- Good inter-personal skills and the ability to work in a team at all levels.

Physical

- The ability to meet the physical demands of the post
- Ability to work at high levels unsupervised.
- Ability for some heavy lifting

Job Requirements

- Prepared to work some evenings/weekends if required.
- Prepared to work longer hours to cover cleaners and in school holidays

Equal Opportunities-

- An understanding of and a willingness to promote equal opportunities