

The TLC Nursery Federation
Chalvey Nursery School & Slough Centre Nursery School

Nappy Changing Policy

No child is excluded from participating in the nursery who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent. We work in partnership with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time.

Staff will discuss nappy changing procedures with Parents/Carers during the child's settling period. Parents are asked to supply nappies and wipes. We will hold a stock of spare nappies and wipes for use if a child's own supply runs out. Each child should also have at least one full change of clothes available.

Nappy changing is a personal time, and the dignity of the child will be respected at all times by the staff.

- Staff will inform a member of the team before they go to change a child's nappy.
- Changing will be done according to the nursery's procedure in a nappy changing area where both privacy for the child and supervision of the staff member can be achieved.
- Staff will ensure that, wherever possible, they are in view of a colleague.

All staff are familiar with the hygiene procedures and carry these out when changing nappies:

- Children must be changed on a changing mat on a changing unit.
- Gloves are put on before changing starts and the changing mat is prepared by using anti-bacterial wipes.
- Children must never be left unattended during the nappy change.
- **Talcum powder must not be used at any time within the Nursery.**
- **In exceptional cases, nappy cream can be used, if requested by parents (e.g. if a child has sensitive skin). A consent form signed by parents is required.**
- Nappies and 'pull-ups' are disposed of hygienically by being bagged and put in the nappy disposal bin. The nappy disposal bin is emptied twice a week.
- Wherever possible, Supply staff should not change children's nappies.

When agreed with parents that a child is ready for toilet training, they are encouraged to take an interest in using the toilet/potty. They may just want to sit on it and talk to a friend who is also using the toilet/potty. They should be encouraged to wash their hands afterwards. Soap and paper towels should always be accessible.

This Policy should be on display in the nappy-changing area.

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