



# Parent Handbook



Dear Parents

We are very pleased you have decided to bring your child to our 'outstanding' nursery. We feel privileged to be able to play a part in supporting your child during their precious early years.

One of the first nursery schools in Slough to open, in 1937; Slough Centre Nursery was established to support the working families of the then new Slough Trading Estate. Still housed in its original, spacious wooden building; which was opened by Lady Astor, Slough Centre Nursery has grown to meet the needs of the ever changing local community across the last eighty years! We have supported multi generations of many families here at the nursery. The school continues to develop and has been part of the TLC nursery federation alongside Chalvey Nursery since 2012. Through this we have been able to share expertise and good practice, further strengthening the nursery.

The school caters for up to approximately 160 children in total. We have children accessing our 2yr old, 3 & 4yr old and our ASD resource provision. The majority of our children attend part time (15hrs a week) with some children accessing full time or 30hrs places.

We are an experienced, skilled and committed team. The classroom staff includes qualified teachers, early years practitioners and teaching assistants. We firmly believe a child's well-being and happiness is vital to their learning success and this is at the heart of everything we do. We endeavour to ensure all children have the best possible experiences within our engaging learning environment. It is a nurturing place that fosters positive relationships and partnership working, leading to the best possible outcomes for all our children. The atmosphere is one of family and we believe in 'sharing, caring and learning together.' Our curriculum is planned to equip the children with the knowledge, understanding and skills needed not only for the next stage in learning, but for life.

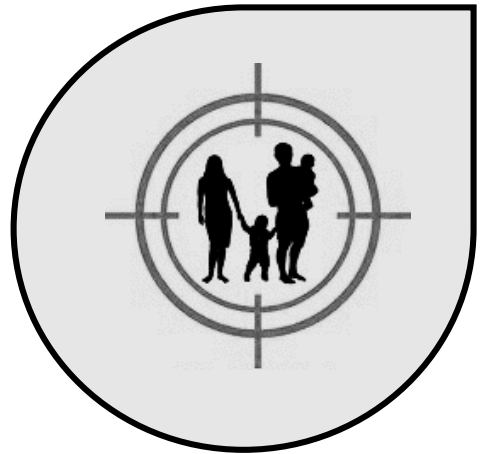
Aisha Lateef

Headteacher

# Aims and values

## Mission

*To work together to support the development of happy and engaged children who become independent thinkers and learners, growing to be fulfilled adults and responsible citizens.*



## Values

- **Community** - Every person connects to everyone and everything else.
- **Nurture** - Encouragers instead of critics.
- **Empowerment** - Be yourself and the best you can be.
- **Adventure** - Nothing ventured, nothing gained.

## Aims

### Community

- Everyone is appreciated, respected and treated with equity.
- To cultivate effective partnerships that welcome connection and collaboration.

### Nurture

- Sensitive adults who foster warm trusting relationships with the children through their positivity, openness and genuine interest.
- To support children to feel happy, safe, emotionally secure in the nursery environment and ready to learn.

## **Empowerment**

- To develop in each child a sense of their own value and self-belief enabling them to become confident individuals.
- To encourage a spirit of independence, ownership and responsibility.

## **Adventure**

- Broaden horizons and raise aspiration through challenging, relevant and authentic experiences with high quality learning opportunities in play.
- Ignite a spirit of joyful curiosity leading to enquiry, investigation and discovery guided by knowledgeable and responsive adults.



# Staff and Governors

*Our staff team consists of teachers, early years practitioners, teaching assistants and office manager and finance officer. Every school has governors and they have an important job to do providing strategic leadership to the school and ensuring accountability.*



**Headteacher** – Aisha Lateef

**SENco** – TBC

**Class teachers** – Nathan Morgan

**Early Years Practitioners** – Kellie Carroll, Sharon Curran, Imogen Badnell, Flutura Metalia, Balvindar Parmar, Daniella Streatfield, Sunita Parmar (am)

**Teaching Assistants** – Celeste Brookes, Shabina Khan, Sunita Parmar (pm), Sajida Bashir, Zakia Hashmi

**Office Manager** – Farzanah Iqbal,

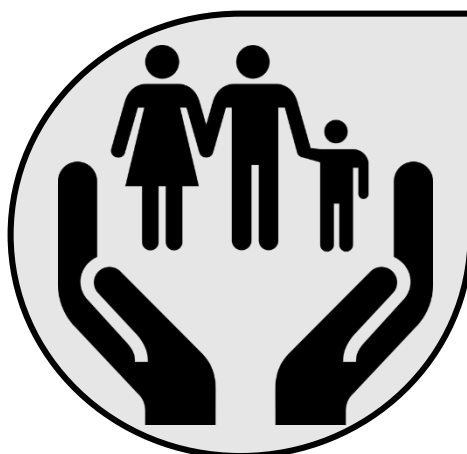
**Finance Officer** – Huma Shakeel

The Governing Body is made up of parents, staff, and members of the community. They are all volunteers and their term of office is usually two years. They meet at least 3 times a year and support the staff to deliver the school's vision, to ensure that the school is continuously improving and meet a number of statutory requirements. It is governors who hold the main responsibility for finance in schools and they work with the headteacher to make decisions about how to balance resources. We are always looking for Parents to become Governors, please speak to the Office Staff if you would be interested.

**Chair of Governors** – Mahesh Yanambakkam

# Safeguarding

*We are committed to working together as staff and in partnership with parents, carers and other agencies to support the well-being of all the children. Your child's welfare is our top priority and we will endeavour to ensure you child feels safe and secure while they are a pupil at our nursery school.*



To safeguard and promote the welfare of children we will consider, at all times, what is in the best interests of the child. If we have reasonable cause to suspect a child is suffering or likely to suffer significant harm, then this will be acted on and appropriately reported. The headteacher is the **primary** designated safeguarding lead for the nursery. We have a legal obligation to share information with appropriate people or agencies when we believe that doing so is likely to support the safeguarding and protection of a child. Our obligation includes monitoring and reporting any unexplained or non-accidental injuries and serious concerns about a child's emotional or physical well-being. This takes precedence over considerations of privacy.

We understand that effective partnerships with parents and carers are about open and honest communication. Discussions should be carried out in a professional, respectful and sensitive manner with yourselves. If a concern arises regarding your child, we will endeavour to discuss this with you first at the earliest appropriate opportunity. Only in very rare and extreme situations would this not be the case, usually if we seriously considered it not to be in the best interests of the child for their own immediate safety.

Working in partnership is a two way process with information being shared both ways. We know that for this to happen people need to develop trust through being respected, listened to and in knowing that their unique situations and circumstances are understood and accepted without judgement. We will handle any information you share with sensitivity, care and discretion. Staff will always maintain an appropriate level of confidentiality and will only share information, if necessary, with people who need to be involved.



Once we hand over your child to you at pick up time at the class door, you are accepting responsibility for your child. This can be a very busy time of day with lots of people crowding in the doorways and in the cloakroom areas collecting belongings. It is helpful if we all help to look out for each other at these times to enable everyone to get where they need to be as smoothly as possible. We ask for your patience at these busy times so we can get children to their parents and carers as quickly and calmly as possible.

We operate a flexible pick up at these times to help ease congestion. We also do not allow pushchairs into the building because they block the routes through the nursery and can easily become a hazard.

At drop off and pick up there is a simple and easy way you can assist us keep all children safe on site. This is by closing doors and gates behind you and not letting children through if they are not accompanied by their adult.



You will have provided us with your special password and approved list of people who can pick up your child from nursery. We will only allow your child to go home with these designated people unless you specifically instruct us otherwise. If your plans change and you need to instruct someone else to pick up your child, who is not on your approved list, you must call the nursery in advance to advise us of who this is and ensure the named person also has the correct

password for your child. This will prevent delays and unnecessary worry for your child.

## Working with parents

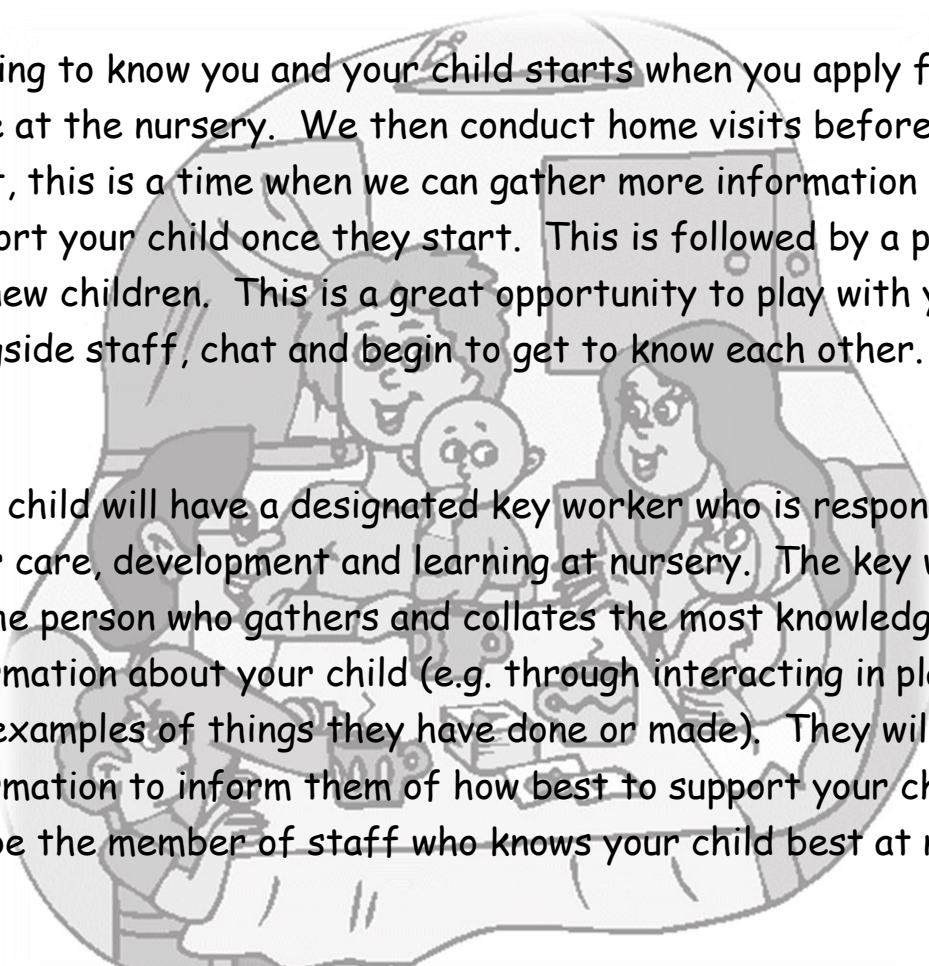


*You know your child best. You are the expert about your child's history, background and family circumstances.*

*You understand what makes them, them; a special and unique person. We want to support your child to ensure their well-being so that they are happy and able to learn. Doing so, is all about developing positive working relationships between parents and staff to fully understand all there is to know about your child.*

Getting to know you and your child starts when you apply for your place at the nursery. We then conduct home visits before children start, this is a time when we can gather more information ready to support your child once they start. This is followed by a play date for new children. This is a great opportunity to play with your child alongside staff, chat and begin to get to know each other.

Your child will have a designated key worker who is responsible for their care, development and learning at nursery. The key worker will be the person who gathers and collates the most knowledge and information about your child (e.g. through interacting in play, photos and examples of things they have done or made). They will use this information to inform them of how best to support your child. They will be the member of staff who knows your child best at nursery



and probably the person who as a parent, you will have the most contact with.

Parents drop off and pick up their children from the classrooms. This means from day one you have direct contact with the staff supporting your child every day. This allows time for sharing any information about the day and to do things such as ask questions.

Although staff will always do their best to give time to talk to you at the door, please remember that this is a very busy time of day with lots of people coming and going. This means staff are also working hard to settle children and get the session started in a calm and productive manner. If you would like a little longer to talk to your child's key worker or teacher, they will be pleased to make an appointment with you at a mutually convenient time.

As a matter of course, we offer opportunities at set intervals throughout your child's time at nursery to meet with your child's key worker. These 'parent chats' are a time for us to catch up about how your child is doing and to share and update information together for the benefit of your child.



Each term we send home 'helping at home' sheets. These are designed to share your child's next steps in learning and how you can reinforce this at home in simple and fun ways. Are we doing this, do you want to keep this in

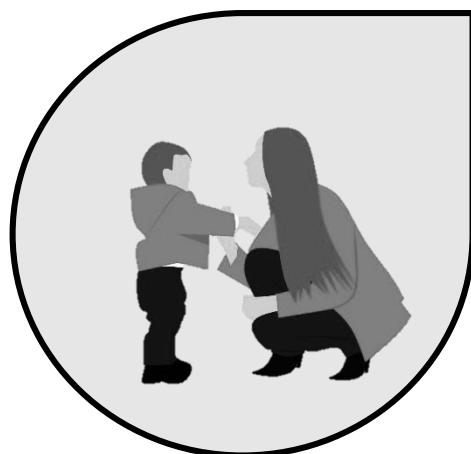
From time to time we also offer parents drop in sessions and workshops on a range of topics. Some of the areas covered recently



have included; the importance of home language, online safety, oral health, behaviour and transition to school. We welcome suggestions on new topics you'd like information or support with too.

## Settling in

*Starting nursery is a wonderfully exciting time and the beginning of a whole new adventure in your child's life. However, any transition or change can bring with it feelings of nervousness and anxiety. This is perfectly natural because nursery will seem like a strange and unknown place with lots of new people. Overcoming this is all about getting to know each other by making connections, developing relationships and secure attachments.*



We want to make the settling in process as smooth for you and your child as possible, ensuring they feel happy and their well-being is high. We know that children with a high level of well-being will be ready to play, learn and thrive at nursery.

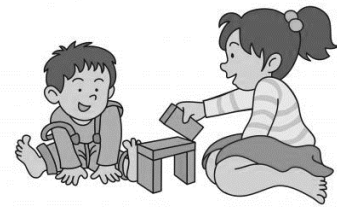


The settling in process will be key to enabling your child to feel secure, happy and at ease with their key worker and new surroundings, giving them a sense of well-being.

Of course, all children are unique and there is no 'one size fits all' prescription. It can be difficult to know how quickly and easily a child will settle. There are so many different things that can affect how each child copes in their early days at nursery. With this in mind, the settling in process will be individual to each child, respecting their different needs and

circumstances. Some children settle quickly over a few days and for others it can take several weeks.

When your child starts at nursery we will ask you to stay and help them. At first, you can stay and play with your child as they explore and get to grips with their new environment. Once they start to feel more secure with the environment and begin to engage in play more readily, you can step back a bit and allow your child to play alongside the staff and other children while you are still present. The next step would be for you to leave your child for a short while before returning to pick them up. This will be done in mutual agreement with your child's key worker and it is important that the agreement is adhered to. Over time, working in



close partnership, we will together enable your child to feel trust, security and confidence. This will allow your child to become happier at nursery for extended amounts of time without you being present.

We would not expect very new children to complete a whole session to begin with. We usually build up the time a child spends in nursery gradually as they become ready. Staying for the group time at the end of the session is usually the final step. This is the most formal part of the session, when children are expected to sit and attend in a larger group. It is often difficult and tiring for them to begin with and not expected of very new children.



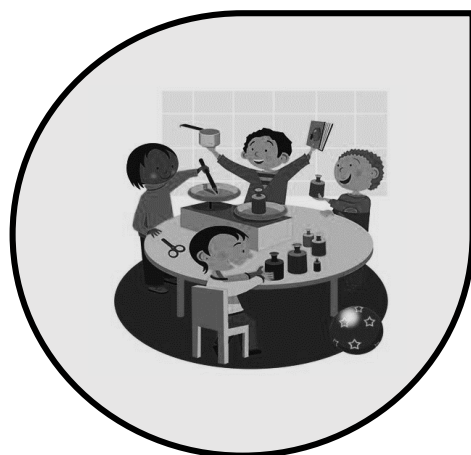
Throughout the settling in period the nursery staff will keep talking to you about the process and how your child is progressing. This means joint decisions can be made that tailor the process to suit the needs of your child. Working together we can enable your child to flourish.

# Play and learning

*We know that children learn best when they are motivated and interested.*

*We use children's curiosities, interests and previous experiences as the basis for providing informed, play-based experiences that are engaging for all*

*and support learning effectively. We aim to provide relevant and meaningful experiences that give challenge and enjoyment with opportunities to gain depth, breadth and progression in learning through a range of focussed and free choice activities. Play is children's work.*



At our nursery we follow the Early Years Foundation Stage Guidance (EYFS). The guiding principles from this that shape our practice are:

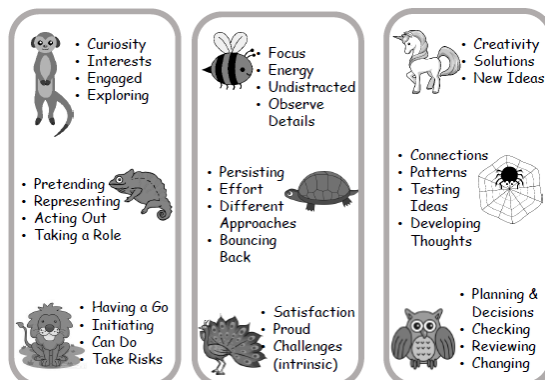
1. Every child is a unique child, who is constantly learning and can be resilient, capable, confident and self-assured.
2. Children learn to be independent and strong through positive relationships.
3. Children learn and develop well in enabling environments, in which their experiences respond to their individual needs and there is a strong partnership between parents and/or carers.
4. Children develop and learn in different ways and at different rates.

Children need to experience and learn in multi-sensory ways to make connections in their brains to learn. Children in the early years learn by:

❖ **Playing and exploring**

❖ **Being active**

❖ **Creative and critical thinking**



We want to stimulate, nurture, and sustain curiosity, wonder and questioning. By focusing on the process that is taking place (rather than the end product), the emphasis is firmly on exploration, and engagement. Children will approach play and learning with a positive, genuine interest and they will investigate with a compulsion to find out.

*'If I am curious, I will investigate.'*

*'If I investigate, I will discover.'*

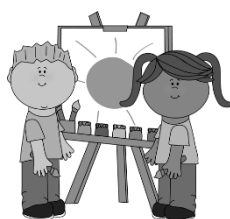
*'If I discover, I am learning.'*



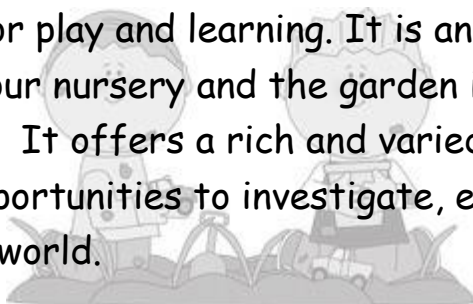
The pleasure gained from discovery gives children an incentive to repeat it and gain mastery of new skills. When children are learning new skills it boosts their confidence and self-esteem, furthering their sense of security. In turn, this spurs them onto more, new explorations.

Children learn skills, acquire new knowledge and demonstrate their understanding through seven areas of learning. These areas of learning are all important and interconnected. They are divided into three prime areas and then four specific areas:

- **Personal, Social and Emotional development**
- **Communication and Language**
- **Physical development**
- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design

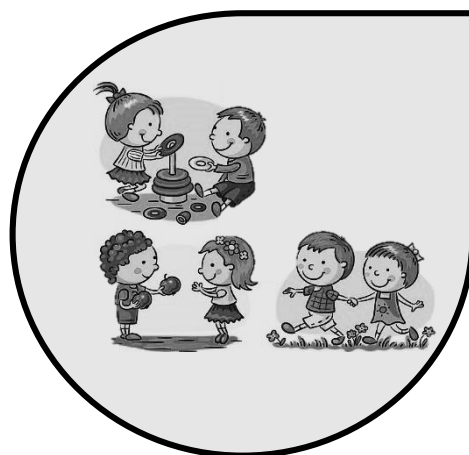


The children will play both in and outside. The EYFS places a strong emphasis on outdoor play and learning. It is an integral part of children's time at our nursery and the garden is open every day for children to choose. It offers a rich and varied range of real, hands on experiences, opportunities to investigate, explore and have awe and wonder at the world.



# A typical day

*Children will spend the majority of their nursery session playing and actively learning through a variety of self-chosen activities. Toys and equipment are set up in a range of defined areas that are accessible for the children. Adults also enhance areas with special interest items and experiences. These are planned based on their knowledge of the children and current interests. Adults interact with and support the children in their play. At the end of the session we have a tidy up and a group time. This time gives an opportunity to reflect on the session, share new learning opportunities, stories or music together.*

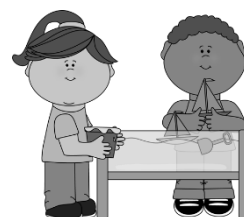


The possibilities in all types of play are endless. However, here are just a few examples of what your child may play and learn.



**Construction play** offers opportunities for developing physical skills and learning about shape, space and measure. It also allows great scope for children to be creative and try out new ideas. They may work together sharing, negotiating, problem solving and taking turns.

**Water and sand play** give a chance for children to develop co-operative play skills, sharing and taking turns with equipment. Children learn mathematical knowledge by experimenting with capacity, volume and weight. They begin to develop early scientific





concepts such as motion, flow, floating and sinking as well as learning about the properties of behaviours of different materials. It offers lots of chances for language development as children talk through ideas, hear new vocabulary, predict and question what might happen.

**Role Play** offers opportunities for developing creative and imaginative skills. Children can learn how to see other people's viewpoints and it can help to develop empathy and build relationships. Children will develop their language and literacy skills through talking with others, enacting stories, and engaging in purposeful mark making.

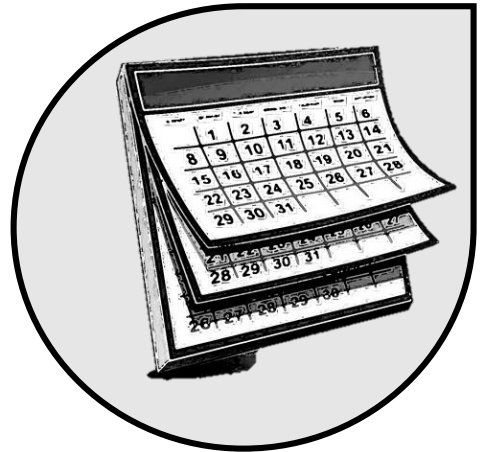


**Creative play** offers opportunities for children to develop freedom of expression. It's good for fine motor control and hand eye coordination. Children investigate shapes, colours and positions helping their mathematical knowledge. Children can develop their attention and concentration as they persist and accomplish. It also helps with critical thinking skills. Children learn to make decisions and choices, try new ideas and approaches, adapt these as they work and evaluate what is happening.

**Small world play** allows children to express their thoughts and emotions. They can explore and communicate about the world in which they live. It helps children to broaden their knowledge about other places, societies and cultures too. Children can develop their social and language skills as they create narratives for their play together.



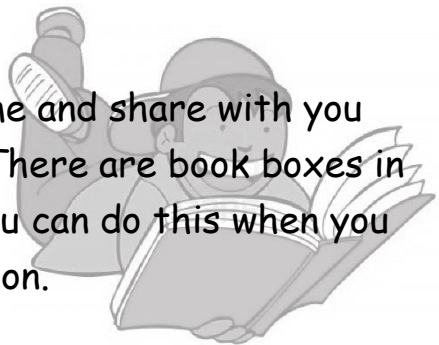
# Weekly diary at nursery



*There are some regular actions and events that happen at nursery, in addition to the curriculum, that we feel strongly enhance the experience the children have while they are with us. With your support we would like to continue to be able to offer these services because of the benefits on well-being, widening and deepening learning, as well as contributing to citizenship skills.*

## Book borrowing (everyday)

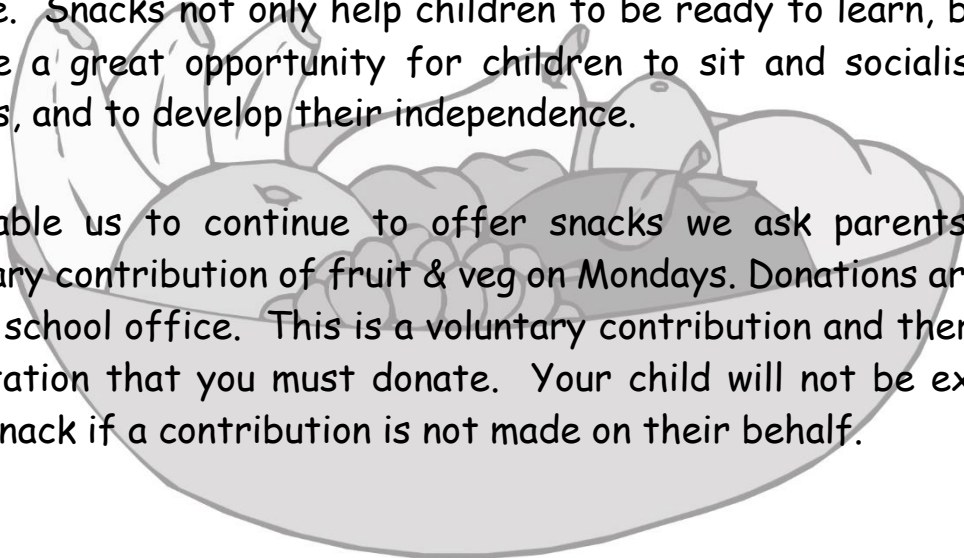
Help your child to select a book to take home and share with you each day when you bring them to nursery. There are book boxes in the classrooms for your child to choose. You can do this when you bring them in and settle them into the session.



## Fruit & Veg Donations (Mondays)

Children's well-being, learning and development is important. We give the opportunity for children to eat healthy snacks as part of our daily routine. Snacks not only help children to be ready to learn, but also provide a great opportunity for children to sit and socialise with friends, and to develop their independence.

To enable us to continue to offer snacks we ask parents for a voluntary contribution of fruit & veg on Mondays. Donations are made to the school office. This is a voluntary contribution and there is no expectation that you must donate. Your child will not be excluded from snack if a contribution is not made on their behalf.



### Story Bags

We have a variety of story bags at nursery that parents can borrow to use with their children at home. We operate the lending service from the parent area. Each story bag is based around a story book and has a copy of the book inside. It also has a variety of other resources that relate to the story or theme from the book that enable further and deeper investigation. This might be a game based on the story characters, a non-fiction book related to the theme of the story, or role play masks or puppets so the story can be retold with props. These items are intended to be used by you and your child together at a quiet time when you can supervise their use and help your child to play with them constructively and get the most enjoyment from it. We ask parents for a voluntary contribution of £5 per term.



Sebastian's Action Trust

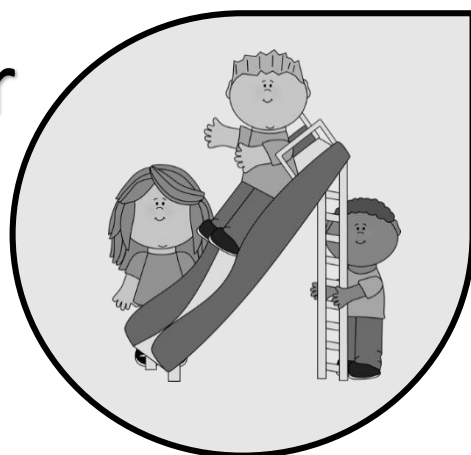
### Penny Day (Fridays)

As part of school values, we encourage children to think of our wider community. They do this through bringing a voluntary contribution of spare pennies on a Friday to add to our Sebastian's Action Trust charity box. This charity supports local families of 'seriously ill children' by providing respite breaks, outreach and specialist services together with a programme of events that connect families.

If you would like more information about the trust, please visit

<https://sebastiansactiontrust.org/>

# Outdoors, weather and clothing



*We have a large open space which makes up our nursery garden. We use the garden every day at nursery in all weathers (rain or shine). It is healthy for children to be outside and also great for their well-being. Outdoor play is an integral part of the early years curriculum and one we are not prepared to compromise on because of the fantastic benefits it brings. It allows children to have awe and wonder at the world around them. They can be curious, explore, investigate, move about and become active learners.*

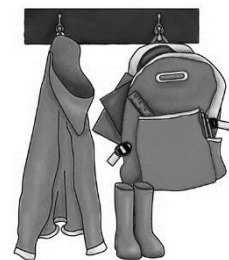
Of course, we look after the children when they are outside and ensure they are wearing appropriate clothing (coats when cold, rain jackets and wellies when wet, sunhats in hot weather). However, it also helps if you dress your child in safe, secure shoes and comfortable clothing. Ideally, items that can be dropped quickly to aid independence with toileting. It also helps you if the clothes are easy to wash because the children will get dirty and messy while exploring at nursery.



While we have a stock of extra clothing and boots at nursery, we cannot guarantee having enough for everyone all of the time. It is helpful if you can check the weather before arriving at nursery so you can dress your child accordingly. This reduces frustration for your child, when they just want to get on and play. It frees up staff time to be directly supporting your child with their learning in play,

rather than their time being spent sourcing appropriate things for them to wear.

**We ask parents to** bring in spare clothes, socks & wellies in a bag and store them on your child's peg for use during the session.



As you can probably imagine there are lots of children's coats and belongings at nursery, often bought from the same shops. This means it can sometimes be difficult to identify who items belong to. With this in mind, it is important to clearly mark your child's belongings so they can be appropriately returned.



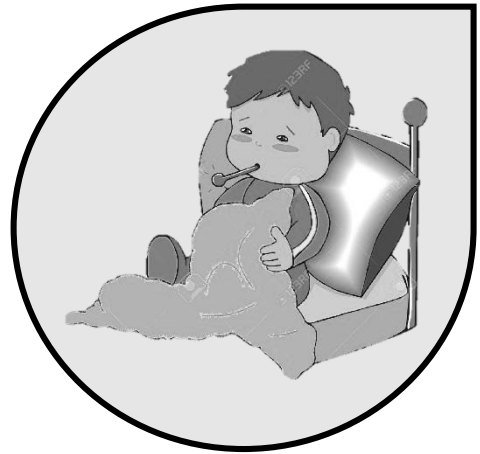
All children will have their own peg to store their belongings on with an individual picture to help them identify it as their space.

However, the children are still learning to manage and look after their things. While every effort is made to remind and encourage children to return their items correctly, young children often accidentally pick up the wrong items, drop and forget things. This can lead to items sometimes going missing until we can locate them. It reinforces the need to clearly label items from home.



If you cannot see your child's belongings on their peg at home time, try not to worry, things do usually turn up somewhere in the nursery. You can help by looking on the floor near the pegs, or on other pegs nearby to check if it's fallen off or been returned to the wrong peg. If this is not successful, you can check the 'lost property' box in the parent area, then ask the homebase staff if you can have a look around the nursery class or garden for the item. If you still can't find it, report it to the homebase staff and when they have time they will search for it too.

# Illnesses and accidents



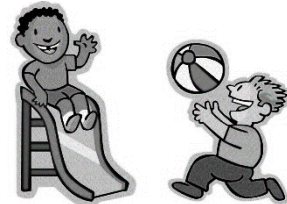
*Attending nursery every day so long as your child is well enough to do so is important. It gives your child a regular, predictable routine and sets up good habits for school and later life from an early age. However, inevitably, all of us get ill from time to time and when this happens it is not always possible to attend nursery. If your child is unable to attend nursery it is important to call the school office to report this promptly.*

Coughs and colds are part of life and not always avoidable. Children can be particularly susceptible to these when they first start nursery as they are in a new environment, mixing with lots of different people and often have not yet built up much resistance in their bodies. Children are always encouraged by staff to practice good hygiene such as hand washing, to use tissues for sneezes and blowing their noses, as well as covering their mouth with their hand when they cough.



If your child is feverish or listless and not themselves then at those times you would be well advised to look after them at home. In the case of vomiting and diarrhoea (which can be infectious) then we ask you keep them off until 48 hours after the last occurrence. Please note we do not administer medications at nursery (other than for known allergies and asthma).

When children are at nursery they are engaging in a play based curriculum that is active and involved. Children learn through all of their senses and by getting stuck in and having a go at things themselves, rather than simply being told. They will be trying things out and developing new skills all the time. Sometimes, it takes lots of persistence with practice before they become proficient at something. Children will be moving about, climbing, jumping, running and exploring altogether in the same space. Part of their learning is to develop strength, agility and balance together with body and spatial awareness. This journey is not always smooth sailing. Young children often become easily distracted when they are moving about and do not always look at and fully attend to the task at hand or others around them.



From time to time your child will have bumps, trips and falls at nursery, especially in the beginning when they are new to the environment. Our staff are paediatric first aid trained and will of course manage any such

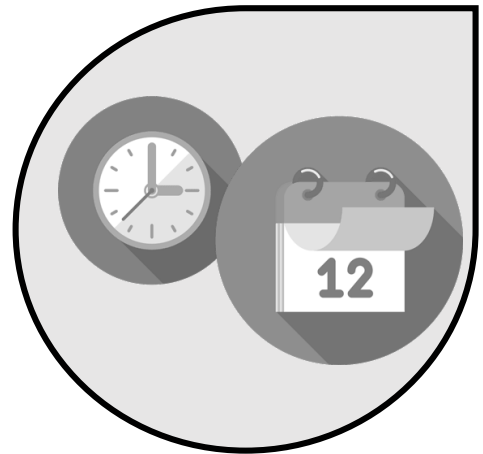


accidents appropriately when they occur and give comfort to your child. If your child has a bump on the head, mark, cut, scrape or bruise then the staff will give you an accident form to sign at home time detailing the matter. If for any reason after an

accident staff felt it would be inappropriate for your child to stay at nursery until home time, they would call to inform you and discuss the matter.

Staff complete health and safety checks daily. We regularly review what is happening in nursery so we can appropriately manage risk without unduly limiting and constraining beneficial learning experiences for the children. However, accidents are inevitably sometimes a part of the life of 2, 3 and 4 year olds.

# Attendance and punctuality



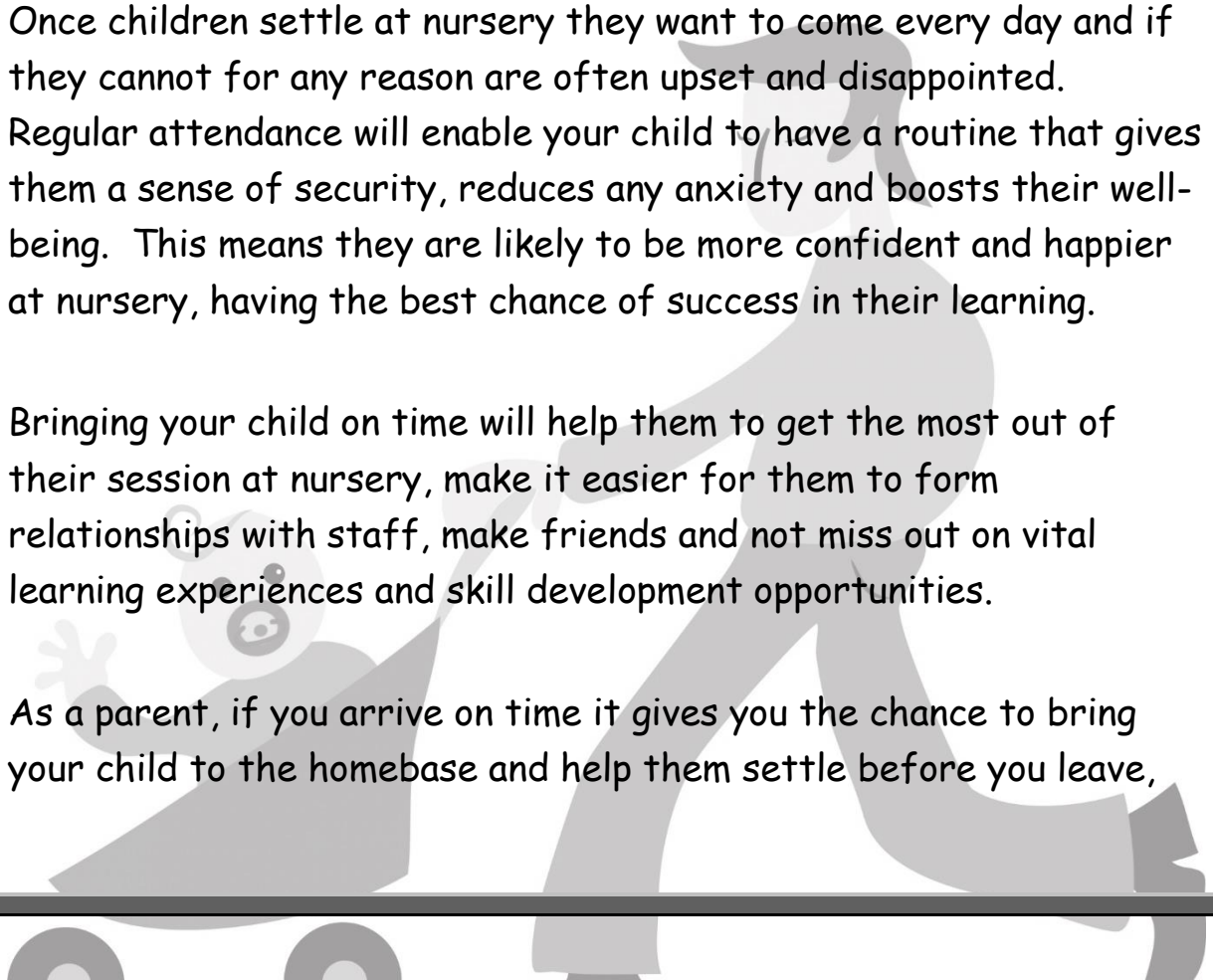
*We believe it is important for your child to attend every day, be dropped off and picked up at the time requested. Sometimes, life happens and you're running late at home time or need someone else to pick up your child. Let us know in these circumstances and we can reassure your child and prevent worry. It also means time isn't wasted verifying who is picking up, causing delay in your child going home.*

*Always let us know if your child is going to be absent. Attendance **Registers are kept** and it is necessary to either **phone, email or text** the Nursery giving reasons why your child is not able to attend. Unless you advise us, the absence will be recorded as **unauthorised**.*

Once children settle at nursery they want to come every day and if they cannot for any reason are often upset and disappointed. Regular attendance will enable your child to have a routine that gives them a sense of security, reduces any anxiety and boosts their well-being. This means they are likely to be more confident and happier at nursery, having the best chance of success in their learning.

Bringing your child on time will help them to get the most out of their session at nursery, make it easier for them to form relationships with staff, make friends and not miss out on vital learning experiences and skill development opportunities.

As a parent, if you arrive on time it gives you the chance to bring your child to the homebase and help them settle before you leave,



giving you piece of mind that they are happy and set up for their day. If you arrive late, this may not be possible and you may be required to wait until a designated time when the doors can be opened. This can cause delays, frustration and add to stress for you and your child, so is best avoided.

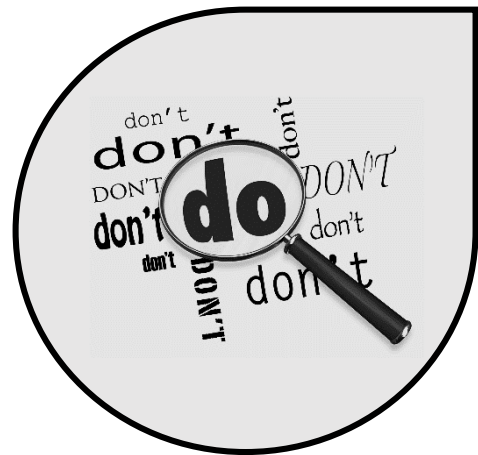
Of course, there will be times when you have done your best to get to nursery on time, but unforeseen circumstances or events get in your way that are out of your control. This can be annoying when it happens, but unfortunately is just part of life and something we have to accept.

Keeping children safe that are in our care and maintaining their well-being is of the upmost importance to us. It is not in the best interests of the children already in the classes to have their learning time frequently interrupted with people coming and going, nor is it possible for staff to repeatedly leave the class as they have a duty of care to the children with them. Drop off is between 8.30-8.45 am, 12.30 - 12.45 pm, 9.30 am drop off for those children who attend 30 hours. Please do not embarrass staff or expect them to compromise child safety by requesting or attempting to enter the nursery classroom area other than at the designated times, unless agreed with the class teacher.

We also understand that parents may need to collect older children from different schools, in which case we ask you to collect your child by 2.20-2.30 pm, this minimises the disruption to the activities planned at the end of session. If there is a special reason you need to pick up early, let us know in advance so we can prepare your child and be ready for you when you arrive.

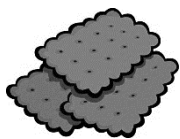


# Important things to consider



*We want everyone to feel welcomed and enjoy being part of our nursery community. It is therefore important to us that we maintain a culture of mutual respect and an environment that is pleasant, safe and secure. We expect all staff, parents, carers and visitors to adhere to our expectations for conduct without exception for the benefit of everyone.*

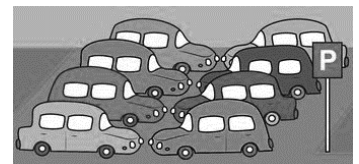
**Mobile phones and other devices must be put away and are not to be used in the nursery.** If you are using a mobile phone when you drop off or pick up your child you are not able to give them your full attention and neither are you available to speak with the staff. This is inappropriate and does not support your child's well-being. If you have an important call, then please stay outside until it is finished before entering the main part of the nursery.



**Food and drink other than packed lunches for your child should not be opened or consumed on site.** This helps keep the risk of allergic reactions to a minimum.

Food dropped is not only unsightly but can attract vermin.

**Parking must be legal and safe;** it must not be on private land or blocking resident access in and out of their properties. Always manoeuvre your vehicle with care and caution. **We ask parents to park in The Centre gym car park and walk round to the front of the nursery. Not only is this healthy but**



children learn about pedestrian safety and their surroundings.

Added this bit

**Leave the environment as you'd like to find it.**

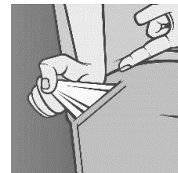
If your child drops some rubbish, help them to put it in the bin. If you use books in the parent area, please carefully return them to the box when you are finished. If we as adults are positive role models to the children, then we will teach them good habits.



**Contact details and personal information must be kept up to date.** If any of your details change just let the office staff know and we can update our records. This is especially useful should we need to contact you in an emergency.

**Read letters, flyers and texts carefully.** We send them out because we need to communicate important information to you. Check your child's bag regularly for letters. Your child may also bring home things they have made, it's a great boost to their self-esteem and confidence if you value and appreciate these things too.

**Toys from home must stay at home. Toys from nursery must stay at nursery.** If children bring in toys from home they are likely to get lost or broken and this can be very upsetting and disappointing for your child. Equally, if your child mistakenly takes a nursery toy home, please don't be embarrassed, it happens. Return it to the class staff, they'll just be pleased to have it back.



**Nursery clothing and shoes must be washed and returned promptly** so we always have enough stock for the children to use if necessary.



## Slough Centre Nursery School

Buckingham Avenue East, Slough, SL1 3EA

Tel: 01753 521975

Email: [admin@slough-nursery.slough.sch.uk](mailto:admin@slough-nursery.slough.sch.uk)

Web: [www.sloughcentrenursery.co.uk](http://www.sloughcentrenursery.co.uk)



## Home School Agreement

We recognise that parents and school working together is of great value and will help us to provide a happy, caring and stable environment for the children. To help us do this we have our home school agreement.

### Parents and Nursery

**We agree to:**

- ❖ Value the children and prioritise their welfare and well-being.
- ❖ Let each other know of any concerns or problems if/when they arise.
- ❖ Treat everyone with respect.
- ❖ Treat the nursery environment and property with care.

### Nursery

**We agree to:**

- Inform parents of any accidents that have happened with their child.
- Let parents know of school closure dates as far in advance as possible.
- To treat all information about families and children with appropriate confidentiality.

### Parents / Carers

**I understand that and agree:**

### Safeguarding

- Schools have a general duty to share information with other agencies when they have serious safeguarding concerns. This would usually be with prior consultation of the parent unless it was not in the best interests of the child for their own immediate safety.
- I will keep the nursery informed if there is an emergency, I need an early pick up or I am running late. If I need to instruct someone else to pick up my child, who is not on my approved pick up list, I will call the nursery in advance to advise them who this is. I will ensure that they have the correct password.
- I will only let my own child or children I am responsible for through nursery doors and gates when entering and leaving the premises.
- I will keep my contact details up to date with the school and ensure there are at least two separate emergency contacts.
- I cannot use my mobile phone or other electronic device in the nursery.

### Settling in

- I, or a person my child knows and trusts will have to stay with them until they are settled. How long this takes will vary depending on the child.
- My child will not stay for the whole nursery session to begin with, as they are very new to nursery and will not know everyone.

### Working with Parents

- When a parent chat or other meeting is arranged - I will try my best to attend.
- I should keep the nursery aware of any changes or events that may affect my child.

### Playing and Learning

- My child will play inside and outside every day, even if it is raining or snowing - this allows them to learn about the world and is very good for their health.
- My child will get dirty and messy at nursery. They will be exploring and learning with water, sand, dough, paint, mud and other materials. These are things that all nursery children need to play with in order to develop their learning in maths, language and general understanding of the world around them.

### Outdoor weather and clothing

- My child needs to be appropriately dressed for active play and the weather. They should wear safe and sensible shoes with comfortable clothes. These should be easy to wash and remove (for independence with toileting). No jewellery to be worn (except stud earrings); they will be running, jumping and climbing as they explore the environment and be playing with various different messy materials.
- My child's belongings need to be clearly named.

### Attendance and Punctuality

- I need to bring my child to nursery every day, on time and collect them when the staff ask me to. Drop off and pick up at other times will only be with prior arrangement.
- The normal session times are 8.30am - 11.30am OR 12.30pm - 3.30pm OR 9.30am - 3.30pm (30 hour places).
- I will inform nursery if my child is unable to attend, giving the reason on the first day of absence (01753 521975).

### Illnesses and Accidents


- My child will sometimes get bruises, scratches or grazes at nursery because they are exploring, jumping, climbing with other children; this is a normal part of play for 2, 3 and 4 year old children.
- The nursery does not administer medications other than those that are prescribed.

*Sharing, caring and learning together*

# Slough Centre Nursery



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